



Republic of the Philippines
Department of Education
 REGION IV-A CALABARZON
 SCHOOLS DIVISION OF BATANGAS

January 24, 2025

DIVISION MEMORANDUM

No. 053, s. 2025

**DISTRIBUTION OF LAPTOPS FOR NON-TEACHING PERSONNEL BATCH 2 -
 ADMINISTRATIVE OFFICER II**

To: Assistant Schools Division Superintendents
 Chief - Curriculum Implementation Division (CID)
 Chief - Schools Governance Operation Division (SGOD)
 Public Schools Division Supervisors
 Public School Heads
 School Property Custodians
 Administrative Officer II
 All Others Concerned

1. Relative to ICTS-OD-MM-2024-0315 re: Guidelines on the Delivery and Distribution of DCP Packages 2023 & 2024, the Office of the Schools Division Superintendent thru the Property and Supply Unit will distribute DepEd Computerization Program (DCP) Packages for FY 2023 & 2024 Laptop for Non-Teaching (LANT). An orientation on the use and handling of DCP packages will be discussed before the distribution.

2. The abovementioned activities will be held on January 30 and 31, 2025, at the Conference Hall SDO Batangas with the following timelines:

| | |
|------------------------------------|---|
| January 30, 2025 9:30-10:30 AM | Agoncillo, Alitagtag, Balayan East, Balayan West, Balete, Bauan East, Bauan West, Calaca, Calatagan, Cuenca, Laurel |
| January 30, 2025 10:30-11:30 AM | Lemery, Lian, Lobo, Mabini, Malvar, Mataasnahoy, Nasugbu East, Nasugbu West |
| January 31, 2025 9:30-10:30 AM | Padre Garcia, Rosario East, Rosario West, San Jose, San Juan East, San Juan West, San Luis |
| January 31, 2025 9:30-10:30 AM | San Nicolas, San Pascual, Sta. Teresita, Taal, Taysan, Tingloy, Tuy |

3. The recipients of DCP 2023-04 and 2024-04- Laptop for Non-Teaching are the Administrative Officer II who are listed in Annex A.

4. The recipients are directed to proceed at the Conference Hall SDO Batangas on January 30-31, 2025, at 9:00am onwards.



Address: Provincial Sports Complex, Bolbok, 4200 Batangas City

Telephone: (043) 722-1840 / 722-1796


Email Address: deped.batangas@deped.gov.ph

Website: www.depedbatangas.com



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5. This memorandum shall serve as an Authority to Travel for the recipient personnel.
6. For inquiries, you may call the Property and Supply Unit at (043) 722-1840 loc. 218.
7. Immediate and widest dissemination of this Memorandum is desired.


MARITES A. IBANEZ, CESO V
Schools Division Superintendent

DISTRIBUTION OF LAPTOPS FOR NON-TEACHING PERSONNEL BATCH 2 - ADMINISTRATIVE OFFICER II/R2-140337/January 24, 2025



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Annex A

**DISTRIBUTION LIST
LAPTOP FOR NON-TEACHING(ADMINISTRATIVE OFFICER
II)**

| NO. | SUB-OFFICE | SCHOOL NAME | LAST NAME | FIRST NAME | MIDDLE NAME |
|-----|--------------|---|-----------|-------------------|-------------|
| 1 | Agoncillo | Balangon Elementary School | SOLIS | MA. MARIET | DANO |
| 2 | Agoncillo | Barigon Elementary School | CANELA | RHICA MICHELLE | CATIGAN |
| 3 | Alitagtag | Munlawin Elementary School | GAMBON | MARIFIE | BINAY |
| 4 | Alitagtag | San Jose T. Reyes Elementary School | MEA | JERRA DENISE | SILVA |
| 5 | Balayan East | Juan C. De Lunas Memorial Elementary School | MAGALON A | CLAIRE ANTOINETTE | APOLONIA |
| 6 | Balayan East | Lucban Elementary School | MAPANAO | MYLA | SUPILLO |
| 7 | Balayan East | Pook Elementary School | CANTOS | ROXANNE JOY | ARELLANO |
| 8 | Balayan West | Cepriana Ascue Memorial ES | DE JESUS | ANGELA | OLIMBA |
| 9 | Balayan West | Jose T. Unson Memorial Elementary School | DIEZMOS | ELIZABETH | MENDOZA |
| 10 | Balete | Paligawan Elementary School | UNICO | EUNICE | VICENCIO |
| 11 | Balete | Solis Elementary School | BRIONES | SHEENA MAE | BALBA |
| 12 | Bauan East | Bauan East Central School | ESCALONA | MAY | EVANGELISTA |



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|----|------------|--|-----------|----------------|------------|
| 13 | Bauan East | Manghinao Elementary School | MERCADO | MA FATIMA | ABRENICA |
| 14 | Bauan East | San Andres Elementary School | GULEN | IVY | ATIENZA |
| 15 | Bauan East | San Roque Elementary School | CRUZAT | REGINE | GONZALES |
| 16 | Bauan East | San Teodoro Elementary School | RABINO | JEFFREY | VALENCIA |
| 17 | Bauan East | Sta. Maria-San Pedro Elementary School | ESTOR | CRISELDA | ADAME |
| 18 | Bauan West | Balayong Elementary School | DE CHAVEZ | LIEZEL | RONDERO |
| 19 | Bauan West | Durungao Elementary School | OLAN | ROMER | MOSTER |
| 20 | Bauan West | San Pablo Elementary School | NAPEÑAS | LOUISE ELAINE | MANONGSONG |
| 21 | Calaca | Baclas Elementary School | MARASIGAN | MERRY GRACE | SEBOLINO |
| 22 | Calaca | Bisaya School | BAYUNGAN | CHRISTIAN | ADMANA |
| 23 | Calaca | Calantas Integrated School | BAUTISTA | MARIA CHARIDEL | ALCARAZ |
| 24 | Calaca | Coral Ni Bacal Elementary School | ARENAS | VIVIAN | CASANOVA |
| 25 | Calaca | Loma Elementary School | MATALOG | JOYCE LEZETTE | CASTILLO |
| 26 | Calaca | Lumbang na Matanda ES | ILAGAN | FLORLEN | PENALES |
| 27 | Calaca | Madalunot Elementary School | GARCIA | ROWENA | VILLAMAR |



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|----|-----------|----------------------------------|------------|-------------------|-----------|
| 28 | Calaca | Maria J. Lopez Elementary School | DESCALLA R | KAREN GRACE | RELEVO |
| 29 | Calaca | Matipok Elementary School | ATIENZA | MA. CARLA | CASTRO |
| 30 | Calaca | Puting Kahoy Primary School | ILAGAN | LADY LEE | ENRIQUEZ |
| 31 | Calatagan | Balibago Elementary School | PLATA | REGINO | CAISIP |
| 32 | Calatagan | Bucal Elementary School | ANZALDO | ESTELA | ELEFANTE |
| 33 | Calatagan | Encarnacion Elementary School | RAFANAN | CYRELL ANN | SANGALANG |
| 34 | Calatagan | Gulod Elementary School | SAMANIEGO | ROWENA | ANZALDO |
| 35 | Calatagan | Paraiso Elementary School | ELEFANTE | LALLY MARIE | MAULLON |
| 36 | Calatagan | Talisay Elementary School | CARANDANG | EARL SHEEN | AGUILA |
| 37 | Cuenca | Balagbag Elementary School | PAYGANE | MAVEL | SALAZAR |
| 38 | Cuenca | Calumayin Elementary School | MORTEL | JANEISA | EVACULA |
| 39 | Cuenca | Don Juan Elementary School | MANALO | JUDITH | CADACIO |
| 40 | Cuenca | Emmanuel Elementary School | AGUILA | MA. SHANEEN | CARANDANG |
| 41 | Laurel | Bignay Primary School | HUERTO | CYRILL ANN HERSEY | VILELA |
| 42 | Laurel | Bugaan Integrated School | MARANAN | LUVY-LYN | DELLOMAS |
| 43 | Laurel | Leviste Elementary School | LANDICHO | JONA MAY | CANTOR |



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|----|--------|----------------------------------|-----------|-------------------|-------------|
| 44 | Laurel | Niyugan Elementary School | LANTING | ROI JULLO | CLANOR |
| 45 | Laurel | Pantay Elementary School | CALINISAN | RACHEL ANNE | LANDICHO |
| 46 | Laurel | San Gabriel Elementary School | GABALES | LAARNI | RANCE |
| 47 | Laurel | San Gregorio ES - Annex | BARRION | ARVIN | ENDOZO |
| 48 | Laurel | Ticub Elementary School | GAGALAN G | ABEGAIL | HERNANDEZ |
| 49 | Lemery | Bagong Paraiso Elementary School | VALDEZ | JOSEPH FRANK | ILUSTRE |
| 50 | Lemery | Marcos Catibog Mem. ES | MORETO | JEMIELYN | ALVAREZ |
| 51 | Lemery | Payapa Ibaba Elementary School | MOTOL | MA. VIANCA MARRIZ | ALILIO |
| 52 | Lemery | Sinisian Elementary School | BALASBAS | COLEEN ANGELICA | VALENCIA |
| 53 | Lemery | Ayao-Iyao Elementary School | ALCARAZ | MARIA SHAME | CALINGASAN |
| 54 | Lemery | Bukal Elementary School | ROYOL | GLADIES | DATINGUINOO |
| 55 | Lemery | Sambal Elementary School | PEDRAZA | KAROLINE JOYCE | VILLANUEVA |
| 56 | Lian | Balibago Elementary School | ABELLERA | MARY JANE | MIGUEL |
| 57 | Lian | Binubusan Elementary School | DATA | KELVIN | EDNACO |
| 58 | Lian | Humayingan Elementary School | CUASAY | RUTH | CASTILLO |



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|----|----------------|----------------------------------|-----------|------------------|--------------|
| 59 | Lian | Puting Kahoy Elementary School | MALINAY | MON VERGEL | MAGYAYA |
| 60 | Lobo | Biga Elementary School | GARCIA | ALVIN | AUTOR |
| 61 | Lobo | Calo Elementary School | ATIENZA | JOANNE ANTONETTE | ARELLANO |
| 62 | Lobo | Mabilog na Bundok ES | ORIG | ARMANDO | DE CASTRO |
| 63 | Lobo | Malabrigo Elementary School | ABDON | LOUIE ANN | BACAY |
| 64 | Lobo | Malapad na Parang NHS | ANYAYAHAN | JONETTE | PANALIGAN |
| 65 | Lobo | Punas Elementary School | BEREDO | VERONICA | EBORA |
| 66 | Lobo | Soloc Elementary School | NERI | GERLIE | CAEG |
| 67 | Mabini | Mainit Elementary School | ASILO | REYNALYN | ILAGAN |
| 68 | Mabini | San Jose Elementary School | AZUCENA | MICHELLE | BOBADILLA |
| 69 | Mabini | Sta. Mesa Elementary School | AGUADO | ROSALIE | DECENA |
| 70 | Malvar | Bilucao Elementary School | VARGAS | KHAYCE | PAGCALIWAGAN |
| 71 | Malvar | San Juan Elementary School | MORCILLA | NORICEL | LLANES |
| 72 | Mataasna kahoy | Paaralang Elementary ng Bayorbor | PALO | SHIELA | VILLANUEVA |
| 73 | Mataasna kahoy | Paaralang Elementary ng Loob | LAWA | REMY | CARANDANG |
| 74 | Nasugbu East | Bayabasan Elementary School | GONZALES | JOHN CARLO | ARQUEZ |



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|----|--------------|--------------------------------------|------------|------------------|------------|
| 75 | Nasugbu East | Catandaan Elementary School | ESCOBAL | NADETH | DONES |
| 76 | Nasugbu East | Kayrilaw Elementary School | CUENCA | MEL ROSE | CARANDANG |
| 77 | Nasugbu East | Malapad na Bato National High School | CATALAN | EMANUELLE | ALAS |
| 78 | Nasugbu East | Panuca Elementary School | CEJANE | ROZELYN | MACUTAY |
| 79 | Nasugbu East | Pingkian Elementary School | BENTIR | KIMBERLY | DE VILLA |
| 80 | Nasugbu West | Balokbalok Elementary School | VILLARUE L | LEIZEL | CARAAN |
| 81 | Nasugbu West | Bunducan Elementary School | MATIAS | FLORABELLE | CABINGAN |
| 82 | Nasugbu West | Maugat Elementary School | PUNZALAN | MARIA TRISHA MAY | BELTRAN |
| 83 | Nasugbu West | Natipuan Elementary School | AIDASANI | BENITA | CASTUCIANO |
| 84 | Nasugbu West | Utod Elementary School | RODRIGUEZ | DAN ALBERT | BARTOLOME |
| 85 | Padre Garcia | Maugat East Elementary School | MENDEZ | KATHERINE | LASI |
| 86 | Padre Garcia | PE ng Banaybanay | BIBON | MICHELLE | PERALTA |
| 87 | Padre Garcia | Quilo-Quilo North Elementary School | MANCIA | MILDRED | ILAO |
| 88 | Padre Garcia | Tangob Elementary School | DE LA ROCA | HILDA | NUNAG |
| 89 | Rosario East | Macalamcam B Elementary School | ROMERO | CAMILLE | LATAYAN |



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| 90 | Rosario East | Malinao Elementary School | HORNILLA | PERLITA | DELICA |
| 91 | Rosario East | Salao East Elementary School | UNTALAN | LIEZEL | MARQUEZ |
| 92 | Rosario East | San Isidro Elementary School | MACAGALING | LOUIE JAY | DADO |
| 93 | Rosario West | Antipolo Elementary School | ALIWALAS | ANDREW | HORNILLA |
| 94 | Rosario West | Calantas Elementary School | CUARTO | SHIRLEY | JAVIER |
| 95 | Rosario West | Mavalor Integrated School | PANALIGAN | KRISTAL ANN | CUEVAS |
| 96 | Rosario West | Paaralang Elementarya ng Maalas-as | SARDEA | GIZELLE | FERRIOL |
| 97 | Rosario West | Timbugan National High School | CAPISONDA | MARY JANE | INANDAN |
| 98 | Rosario West | Tulos Elementary School | DELA CRUZ | JOHN ANTHONY | DIMACULANGAN |
| 99 | San Jose | Benigna Dimatatac Memorial Elementary School | SILANG | ARIEL | ACLAN |
| 100 | San Juan East | Abung Elementary School | MANUMBALI | EVA | MENDOZA |
| 101 | San Juan East | Aplaya National High School | ARO | LERNIE | MARANAN |
| 102 | San Juan East | Bataan Elementary School | BRAZA | ANNABEL | MACATANGAY |
| 103 | San Juan East | Calitcalit Elementary School | BOO | AIZA MARIE | RIVERO |



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|-----|---------------|---|-----------|-------------|------------|
| 104 | San Juan East | Imelda Elementary School | AGARIN | KAREN JOY | MENDOZA |
| 105 | San Juan East | Paaralang Elementarya ng Nagsaulay | MERCADO | BABY TESS | ANDAL |
| 106 | San Juan East | PE ng Talahiban 1.0 | PASAHOL | PRINCESS | PEREZ |
| 107 | San Juan East | Subukin Elementary School | AMPARO | DIANNE | REYES |
| 108 | San Juan West | Calabasahan Elementary School | QUINTO | REYMAR | LASAT |
| 109 | San Juan West | Don Eulogio Luistro ES | DOCE | JENNY | MENDOZA |
| 110 | San Juan West | Libato Elementary School | ENDAYA | ROCHELLE | LUBUGUIN |
| 111 | San Juan West | Paaralang Elementarya ng Buhaynasapa | ASPILLAGA | IVY DIANNE | BAGNES |
| 112 | San Juan West | Paaralang Elementarya Ng Escribano | TAYAO | ROWENA | GUNDA |
| 113 | San Juan West | Paaralang Elementarya Ng Janaojanao | DE TORRES | BERNADETT E | DIMAYACYAC |
| 114 | San Juan West | Paaralang Elementarya Ng Pulangbato | TORRANO | HONEYMIE | ABAD |
| 115 | San Juan West | Paaralang Elementarya ng Putingbuhangin | ILAGAN | FATIMA | CONCEBIDO |
| 116 | San Juan West | Paaralang Elementarya Ng Sampiro | LUNA | ARWIN PAULO | ARRIOLA |
| 117 | San Juan West | Pulangbato National High School | UNTALAN | ELENA | MORONG |
| 118 | San Juan West | Ticalan Elementary School | ALFISCAR | ADONNA | DE TORRES |



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|-----|---------------|------------------------------------|-----------|--------------|------------|
| 119 | San Luis | Banoyo Elementary School | DE VILLA | ROSSANA | HERNANDEZ |
| 120 | San Luis | Calumpang East Elementary School | MAGSOMBOL | ERICKA | INCIONG |
| 121 | San Luis | Muzon Elementary School | ARO, | DAIZEL SHANE | MABILING |
| 122 | San Luis | San Isidro Elementary School | ATIENZA | FRANCKLYN | DE LA ROSA |
| 123 | San Luis | San Luis Central School | DE CLARO | MARIBEL | PESIGAN |
| 124 | San Luis | Sta. Monica Elementary School | MALALUAN | MARIECRIS | MARQUEZ |
| 125 | San Luis | Taliba Elementary School | CASTILLO | MAIRA | MERJUDO |
| 126 | San Nicolas | Balete Elementary School | MIRANDA | NEHEMIAH | BATALLER |
| 127 | San Nicolas | Bancoro Elementary School | MALALUAN | JOHNATHAN | MENDOZA |
| 128 | San Nicolas | Munlawin Elementary School | AGUILA | NOEME | ARADA |
| 129 | San Nicolas | San Nicolas Integrated High School | CORALES | RAYMOND | DE VILLA |
| 130 | San Pascual | Natunuan North Elementary School | AGUADO | ELVIE | PANGANIBAN |
| 131 | Sta. Teresita | Jorge M. Atienza Elementary School | RECON | BIENDA LIZA | MAGSINO |
| 132 | Taal | Antonio Bonsol Elementary School | BROSOTO | KHAREN | PIOL |



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| 133 | Taal | Apacay Integrated School | CUENTO | PRINCESS | VILLAVICENCIO |
| 134 | Taal | Cubamba Integrated School | ALCARAZ | ANNALYN | SAGALA |
| 135 | Taal | Governor Vicente Noble Memorial ES | EMANO | SUNSHINE | FABILLO |
| 136 | Taal | Halang Elementary School | MANAD | ADONIS ABRIL | MARTINEZ |
| 137 | Taal | Luntal Elementary School | DE RAMOS | LORENA | ATIENZA |
| 138 | Taysan | Conde Elementary School | SAGUN | AMY LOU | ORTEGA |
| 139 | Taysan | Guinhawa Elementary School | VICERAL | PHARIS FRANCIS | ALMANZA |
| 140 | Taysan | Mataas na Lupa Elementary School | BAGALIHO G | BEVERLYN JOAN | BERANA |
| 141 | Taysan | Paaralang Elementary ng San Isidro | PEREZ | VALLET | ORTEGA |
| 142 | Taysan | Pag-asa Elementary School | CASTILLO | DIANNE PETH | GUPIT |
| 143 | Taysan | Panghayaan Elementary School | ANONUEVO | MICHELLE ABBY | PEREZ |
| 144 | Taysan | Pinagbayanan Elementary School | VELASCO | DAVID | BANASTAO |
| 145 | Tingloy | Bago Primary School | DE AUSTRIA | DARLENE | DE CHAVEZ |
| 146 | Tingloy | Banalo Elementary School | DE AUSTRIA | DARNELL | DE CHAVEZ |
| 147 | Tingloy | Corona Elementary School | MANALO | JENNETH | CARINGAL |



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|-----|---------|--------------------------------------|--------------|----------------|-------------|
| 148 | Tingloy | Pisa Elementary School | EVANGELI STA | JULIUS | BACAY |
| 149 | Tingloy | San Jose Elementary School | MARQUEZ | DAN STEVE | MANEJA |
| 150 | Tingloy | San Juan Elementary School | BAGOS | VHIA ANNE | DATINGALING |
| 151 | Tingloy | Talahib Elementary School | LUALHATI | JAN PHILLINE | HERNANDEZ |
| 152 | Tuy | Bayudbud Elementary School | ALDAY | MA. ANDREA | ATIENZA |
| 153 | Tuy | Dalima Elementary School | DE JESUS | APRIL MAE | ABANICO |
| 154 | Tuy | Gregorio Agoncillo Elementary School | PUNZALAN | SHAROLYN | DE SAGUN |
| 155 | Tuy | Gumapac Barangay School | ROSALES | RODIELYN | VILLANUEVA |
| 156 | Tuy | Jose Zabarte Elementary School | GUEVARRA | JENNEFER | CARAUSOS |
| 157 | Tuy | Lumbangan-Talon ES | LIWAG | ANGELO | PEREZ |
| 158 | Tuy | Luntal Elementary School | ATIENZA | MARIA KIMBERLY | ROSALES |
| 159 | Tuy | Mataywanak Elementary School | MANDANAS | KRISZARA MARIE | AGUZAR |
| 160 | Tuy | San Jose Elementary School | PANALIGAN | GERAVIC | HERNANDEZ |

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